

ELIGIBILITY CRITERIA FOR GSPs 5.0

	<u>Organization Type</u>	<u>Pre-qualification criteria</u>	<u>Supporting documents</u>
1	<p>a) A Company registered in India under the Indian Companies Act 1956 or 2013 meeting the pre-qualification criteria given in next column.</p> <p>b) MSME</p>	<p>An IT / ITES / BFSI company having IT capability with the following parameters:</p> <p>1. Financial Strength**:</p> <p>a. Average turnover of at least 50 lakh during last 3 financial years (2020-2021, 2021-22, 2022-23).</p>	<ol style="list-style-type: none"> 1. Letter of Intent as per Format Annexure-1 by CMD/MD/CS (Company Secretary) expressing interest to become GSP. 2. Letter of authorization as per format Annexure-2, authorizing the signatory to sign documents on behalf of the organization along with the attested specimen signatures (both initials and full). Power of Attorney / Board Resolution in favor of Authorized Signatory should be provided. 3. Certificate of incorporation 4. Audited Balance Sheet & P&L Statement for 3 financial years: 2020-2021 2021-2022 2022-2023 *MSME firm will be relaxed for prior Turnover criteria. 5. GST Registration Certificate & PAN Card 6. In the case of MSME firm, MSME Certificate should be furnished.
2	<ul style="list-style-type: none"> • Any Department of the Govt. of India • Public Sector Undertakings under Govt. of India as well as those of the States 	<p>Central / State Government (PSU)</p> <p>OR</p> <p>An Authority constituted under the Central / State Act/Special Purpose Organization constituted by Central/State govt</p>	<ol style="list-style-type: none"> 1. Letter of Intent as per Format Annexure-1 by CMD/MD/CS/Director expressing interest to become to become GSP. 2. Letter of authority as per format Annexure-2, authorizing the signatory to sign documents on behalf of the organization along with the attested specimen signatures (both initials and full). Power of Attorney / Board Resolution in favor of Authorized Signatory should be provided. 3. Letter of establishment of entity. 4. GST Registration Certificate.
3	<p>Partnership registered under the India Partnership Act 1932 or under the Limited Liability Partnership Act, 2008.</p>	<p>Financial Strength**:</p> <p>a. Average turnover of at least 50 lakh during last 3 financial years (2020-2021, 2021-22, 2022-23).</p>	<ol style="list-style-type: none"> 1. Letter of Intent as per Format Annexure-1 by CMD/MD/CS/Director expressing interest to become GSP. 2. Letter of authority as per format Annexure-2 authorizing the signatory to sign documents on behalf of the organization along with the attested specimen signatures (both initials and full). Power of Attorney / Board Resolution in favor of Authorized Signatory should be provided. 3. Audited Balance Sheet for 3 financial years: 2020-2021 2021-2022 2022-2023 4. Registered Partnership deed. 5. GST Registration Certificate & PAN Card

Please note that the Firm/ Organization/Company, who do not qualify in the eligibility criteria, shall not be considered for technical evaluation. Only Firm/ Organization/Company which qualifies the eligibility criteria will be communicated and invited for Technical Demonstration.

TECHNICAL EVALUATION DOCUMENT

TABLE-1: Demonstration of Technical Capability

Demonstrate functioning models as a GSP with effective, efficient and useful taxpayer oriented services to include at least (but not limited to):

S. No.	Test Activity to be Demonstrated	Evaluation Marks	Minimum Qualifying Marks
1	Invoice upload by taxpayers and GSTR 1, auto-population of GSTR 1, reconciliation with sales register data, uploading of only delta data in GSTR 1 for e-invoice enabled users.	10	6 (60%)
2	e-Invoice JSON preparation, upload, receipt of IRN and error handling.	10	6 (60%)
3	Extraction or QR code, invoice preparation as per Rule 46(4), pdf preparation, JSON handling, signature validation, QR code printing (of appropriate dimensions).	5	3 (60%)
4	Reconciliation of downloaded GSTR2A with Purchase Register and preparation and filing of GSTR1 and preparing draft GSTR3B or RET-1.	10	6 (60%)
5	Multiple GSTIN Ids mapped to a single user account, multiple roles mapped to single GSTIN.	5	3 (60%)
6	DSC integration for signing of returns.	5	3 (60%)
7	UI / UX.	5	3 (60%)
8	Mobile interface.	5	3 (60%)
9	Alert generation to taxpayers.	5	3 (60%)
10	Security design of GSP Application.	10	6 (60%)
11	Technical Capability of GSP (Handling Large Load, Experience in handling large application, Managing Sizable Application Infrastructure, Experience in developing complex application etc.)	30	18 (60%)
	TOTAL Marks (Minimum qualifying Total Marks = 70%)	100	70 (70%)

- Note:**
- The demonstration by the applicant GSP shall be evaluated basis the marks stated above.
The applicant must obtain at least 60% marks in each section, and at least 70% marks in total, to be able to qualify technical evaluation.
 - Applicant should be integrated using GST system sandbox. All APIs are available at developer.gst.gov.in

TABLE-2: Technical Eligibility Criteria

S. No.	Pre-Qualification Criteria	Supporting Documents
1	Backend infrastructure, such as servers, databases etc., required specifically for the purpose of GSP work shall be based in the territory of India, and	Declaration from the authorized signatory
2	IT Infrastructure owned or outsourced to carry out minimum of 1 Lakh GST transaction per month, and	Declaration from the authorized signatory, Submit IT Infrastructure details i.e. Server Details, Network Connectivity, Firewall Server, storage capacity, Disaster recovery plan etc.
3	Data Privacy policy to protect beneficiary privacy, and	Share the data privacy policy on organization's website
4	Data security measures as per the IT Act.	Certification / Declaration from the authorized signatory

Important Note:

- The selected GSPs will be required to sign a contract between GSTN and the GSP and comply to the terms and conditions therein and also adhere to specifications given by GSTN from time to time.
- The GSP will also give an affidavit (legal liability) undertaking that the data exchanged or sourced from GST System shall not be used for any financial product selling to taxpayers directly or indirectly through subsidiaries/ parent companies. Violation of the same will not only lead to cancellation of license but other punitive action as per relevant laws.
- Once selected, the GSP must establish MPLS connectivity within 60 days of signing of agreement with GSTN.

Annexure-1

Letter of Intent (LOI)

Original signed copy on company letterhead
[Date]

To,
Goods and Services Taxes Network
4th Floor, World Mark-1, East Wing,
Aerocity, Delhi – 110 037

Dear Sir,

Subject: Letter of Intent for empaneling with GSTN as a GST Suvidha Providers (GSPs)

Reference: Ref No. :

This is with reference to registration for empaneling as GST Suvidha Providers (GSPs) with the registration Ref. No . We hereby are pleased to issue the letter of Intent (LOI) for empaneling as GST Suvidha Providers (GSPs) as per contractual terms and Conditions of GSTN.

The following persons will be the authorized representative of our company/ organization for all future correspondence between the Goods and Services Tax Network (GSTN) and our organization till the completion of the project/GSP tenure.

Details	Primary Contact	Secondary Contact	Executive Contact
Name:			
Title:			
Company Name:			
Address:			
Phone:			
Mobile:			
Fax:			
E-mail:			

We fully understand that in the event of any change in our contact details, it is our responsibility to inform GSTN about the new details. We fully understand that GSTN shall not be responsible for non-receipt or non-delivery of any communication and/or any missing communication from the GSTN to us, in the event that reasonable prior notice of any change in the authorized person(s) of the company is not provided to GSTN.

We confirm that the information contained in this response or any part thereof, including its exhibits, and other documents and instruments delivered or to be delivered to the GSTN is true, accurate, verifiable and complete. This response includes all information necessary to ensure that the statements therein do not in whole or in part mislead GSTN in its short-listing process.

We fully understand and agree to comply that on verification, if any of the information provided here is found to be misleading, we are liable to be dismissed from the selection process or, in the event of our selection, our contract is liable to be terminated.

We agree that you are not bound to accept any response that you may receive from us. We also agree that you reserve the right in absolute sense to reject all or any of the proposal.

Dated this Day of

Signature:.....
Name:.....
Designation:.....

Annexure-2

Authorization Letter

1. I/We, Son / Daughter
of Shri Proprietor / Partner / Director / Authorized
Signatory of is/are competent to sign this declaration and
execute the proposal.
2. The information / documents furnished along with the above application are true and authentic to
the best of my knowledge and belief. I / we, am / are well aware of the fact that furnishing of any
false information / fabricated document would lead to rejection of my proposal at any stage besides
liabilities towards prosecution under appropriate law.

Date:

Place:

Signature of Authorized Person

Full Name:

Company's Seal: